



## Privacy Notice

At SOMOS, we are dedicated to protecting the privacy and confidentiality of your medical information. This Medical Privacy Notice explains how we collect, use, disclose, and safeguard your protected health information (PHI) in compliance with the Health Insurance Portability and Accountability Act (HIPAA) and other applicable State and Federal laws. By receiving medical services or support from us, you consent to the practices described in this notice.

### 1. Information We Collect:

- **Health Information:** We collect various types of health information, including medical history, symptoms, diagnosis, treatment plans, prescriptions, laboratory results, and other details relevant to your care.
- **Personal Identifiers:** We may also collect personal identifiers such as your name, date of birth, address, phone number, and insurance information.

### 2. How We Use Your Information:

- **Treatment Purposes:** We use your medical information to provide you with medical supports, including diagnosis, consultations, prescriptions, referrals, and follow-up care.
- **Payment Operations:** We may use and disclose your information to support billing, insurance claims, and other payment-related activities.
- **Healthcare Operations:** Your information may be used for administrative purposes, quality improvement initiatives, staff training, and internal audits.

### 3. Information Sharing:

- **Healthcare Providers:** We may share your medical information with other healthcare providers involved in your care, such as specialists, hospitals, pharmacies, and diagnostic laboratories.
- **Business Associates:** We may disclose your information to third-party service providers who assist us in carrying out our healthcare operations, such as billing companies, IT vendors, and legal advisors.
- **Required by Law:** We may disclose your information when required by law, court order, or governmental authority, including for public health purposes or law enforcement investigations.

### 4. Data Security:

- We maintain appropriate administrative, technical, and physical safeguards to protect your medical information from unauthorized access, disclosure, alteration, or destruction.
- Access Controls: We limit access to your information to authorized personnel who have a legitimate need to know for purposes of treatment, payment, or healthcare operations.

5. Your Rights:

- Access: You have the right to access your medical records and request copies of your information, subject to certain limitations.
- Amendment: You may request amendments to your medical records if you believe the information is inaccurate or incomplete.
- Confidential Communication: You have the right to request alternative means of communication or to specify how and where we should contact you to preserve your privacy.
- Complaints: If you believe your privacy rights have been violated, you may file a complaint directly with your health plan.

6. Changes to This Notice:

- We reserve the right to update or modify this Medical Privacy Notice at any time. We will notify you of any material changes by posting the revised notice on our website.

7. Contact Us:

- If you have any questions or concerns about our privacy practices or this notice, please contact our Chief Compliance Officer, at (646) 306-0935 or send an email to: [dcarilli@somosipa.com](mailto:dcarilli@somosipa.com).

By receiving support services from us, you acknowledge that you have received and understood this Medical Privacy Notice.